


26 JAN 1982

MEMORANDUM FOR: Chief, Position Management and Compensation Division

FROM:


Director, Foreign Broadcast Information Service

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SUBJECT: GS-15 Allocation for Newly Established Bureaus

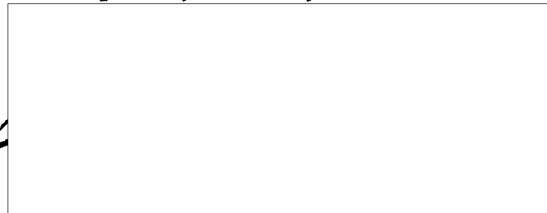
REFERENCE: Memorandum Dated 10 August 1981 - Subject:
Establishment of New FBIS Bureau

1. Reference forwarded a 261C to cover the staff positions for the newly established Swaziland Bureau and requested the temporary allocation of a GS-15 position for the bureau chief. Our experience has shown that a senior officer is required during the initial tour at a new bureau to handle the myriad problems associated with obtaining space, installing the technical facility, recruitment of the FN cadre, interfacing with the host government and the sponsoring U.S. Government Agency, arranging communications, establishing bureau policies and procedures, and training the staff.

2. GS-15 positions have been utilized in the past during the bureau chiefs' first tour at Asuncion, Seoul, Abidjan, and Bahrain and the positions in Asuncion, Seoul, and Abidjan have subsequently been reduced to the GS-14 level. This procedure, proven by experience to be both necessary and effective, should be considered standard for all newly established bureaus including Swaziland.

3. Your concurrence in this policy is requested.

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CONCUR:

Chief, Position Management and Compensation Division

Date

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